

### Amro Institute of Management

"Surajkund", Gat No 64/3, Mumbai-Nashik Highway, Rajur Behula, Nashik-422010 +91-9225142826 / 27



Recognized By Director Of Technical Education, Affiliated to Savitribai Phule Pune University, Institute Code-1082 Amro College of Hotel Management | A Unit Of Suraj Educational Society | A Linguistic Minority College

NAAC 2023/ Metrics Level Deviations/Cr6-2

Date:- 15/09/2023

Criteria 6.3.2:	Percentage of teachers provided with financial support to attend
	conferences/workshops and towards membership fee of
	professional bodies during the last five years
Findings of DVV	HEI to pl submit 1. Policy document on providing financial support to teachers 2. e-copy of letter/s indicating financial
	assistance to teachers and list of teachers receiving financial
	support year wise under each head. 3. Audited statement of
	account highlighting the financial support to teachers to attend
	conferences / workshop s and towards membership fee for
	professional bodies"
Response/	1) Policy document on providing financial support to teachers is
Clarification	attached. (Appendix-I)
	2) e-copies of letters indicating financial assistance/ vouchers are
	attached. (Appendix-II)
	3) List of teachers receiving financial support for the year 2018-
	19, 2019-20, 2020-21, 2021-22 and 2022-23 are attached.
	(Appendix-III)
	4) Audited statements of account for last 5 years highlighting the
	financial support are attached. (Appendix-IV)



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# Appendix-I





"Surajkund", Gat No 64/3, Mumbai-Nashik Highway, Rajur Bahula, Nashik-422010 +91-9225142826 / 27 Recognized By Director Of Technical Education, Affiliated to Savitribai Phule Pune University, Institute Code-1082 Amro College of Hotel Management | A Unit Of Suraj Educational Society | A Linguistic Minority College

### Policy of Financial Support to the Teacher for attending Conference, Workshop, Refresher, Orientation and Membership of professional body.

Institute supports all efforts oriented toward Innovation and Research in the following ways.

- 1) Financial Support for attending conferences and workshops with Duty Leave facility will be given to faculty members by the
- 2) college as per details given below:-
  - State Level- 500/- Rupees Only
  - National Level- 700/- Rupees Only
  - International Level- 1000/- Rupees Only.
- 3) The Institute will give 50% assistance in membership of Professional Body.





## **Appendix-II**

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## **Appendix-III**



### Amiro Institute of Management

\*Surajkund\*, Gat No 64/3, Mumbai-Nashik Highway, Rajur Bahula, Nashik-422010 +91-9225142826 / 27 Recognized By Director Of Technical Education, Affiliated to Savitribai Phule Pune University, Institute Code-1082 Amro College of Hotel Management | A Unit Of Suraj Educational Society | A Linguistic Minority College



Date:-12/09/2023

### Number of full time teachers from Academic Year 2018-19 to 2022-23

Name	Gender	Designation	Date of joining the institution	Name of the Department	Highest Degree Qualification (NET/SET/SLET/Ph.D.)
Rajan Soni	М	Director	2007	Hospitality Studies	MBA
Sunanda Soni .	F	Professor	2007	Hospitality Studies	M.Sc
Rohan Soni	М	Officiating Principal	2010	Hospitality Studies	Ph.D
Reena Soni	F	Assistant Professor	2008	Hospitality Studies	MPM, NET
Abhishek Rasal	М	Assistant Professor	2017	Hospitality Studies	MTTN
Devansh Desai	М	Assistant Professor	2017	Hospitality Studies	MTTN
Amit Kumar	М	Assistant Professor	2018	Hospitality Studies	M.A (HS)
Yogesh Joshi	М	Assistant Professor	2018	Hospitality Studies	MTTN
Parag Kukade	М	Assistant Professor	2018	Hospitality Studies	Ph.D
Kalpesh Sadgir	М	Assistant Professor	2019	Hospitality Studies	MBA
Gaurav Dixit	М	Assistant Professor	2018	Hospitality Studies	MBA
Shivdas Kale	М	Assistant Professor	2020	Hospitality Studies	MTTN (App)

Particular / Year	2018-19	2019-20	2020-21	2021-22	2022-23
Number of sanctioned posts	10	10	10	10	10
Number of filled posts	9	9	9	9	9
Number of Teachers with Ph.D./NET/SET	3	2	2	2	2



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## **Appendix-IV**

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INCOME	AIM
By Rent (accrued) (realised)	
By Interest (accrued) / (realised)	77.76
By Dividend	
By Donations in cash or kind	
By Grants	
By Income from other sources Other Income	2 ( (
Exam Fees Received	2,65
Tutuion Fees Received	184,084
By Transfer from Reserve	4,043,380
By Deficit carried over to Balance Sheet	
by Dener carried over to balance Sneet	
Total Rs.	4,909,880
EXPENDITURE	Rs.
EAFENDITURE	KS.
To Expenses On Properties (As per Annexure "F")	65,860
To Salaries & Bonus	
Insurance of Car	34,537
Depreciation ( by way of provisions or adjustments)	
Other expenses	
To Establishment Expenses (As per Annexure "G")	465,976
To Travelling & Conveyance	18,841
To Remuneration (in the case of a math) to the head of the math, including his household expenditure, if any	
To Legal Expenses	1,500
To Audit Fees	30,000
To Contribution and Fees	
To Amount written Off :	
To Professional Fees	
To Depreciation	102,525
To Amounts transferred to Reserve	
To Expenditure on objects of the trust :	
(a) Religious	
(b) Educational (As per Annexure "H")	4,055,821
(c) Medical Relief	-
(d) Relief of poverty	-
(e) Other charitable objects	
To Surplus carried over to Balance Sheet	134,826
Total Rs.	4,909,886





SCHEDULE VIII [Vide Rule 17 (1)]	
Balance Sheet As At : 31/03/2018	
FUNDS & LIABILITIES	AIM
Trusts Funds or Corpus:-	
Balance as per last Balance Sheet	10,72
Adjustment during the year (give details)	
Loans (Secured or Unsecured):-	
From trustees ( Rajan soni )	300,000
From trustees ( Rohan soni )	101,410
From trustees (S R soni )	123,819
	525,235
LIABILITIES:- For Provisions	1 501 143
For sundry credit balances	1.594,465
For sundry credit balances	1,003,008
Income and Expenditure Account:-	
Balance as per last Balance Sheet	49,126
Add :Surplus as per Income and Expenditure Account	134,826
Less : Deficit as per Income and Expenditure Account	183,952
Total Rs.	3,377,440
PROPERTY & ASSETS	Rs.
Immovable Properties :-(at cost)	
Balance as per last Balance Sheet	283,477
Additions during the year	137,980
Deprecition up to date	102,525
· · ·	318,932
FIXED ASSETS : Movables	184,715
Investments:-	500,000
Note: The market value of the above investment is same	2003000
Loone & Advances : (As Par Amasum PCP)	
Loans & Advances : (As Per Annexure "C") Other Loans	2,550,000
Tds Receivable FY 2017-2018	3,501
Income Outstandings:-	
Cash and Bank Balances :- (As Per Annexure "D")	192,290
SUNDRY DEBTORS (As Per Annexure "E")	197,500
	11,731
CASH IN HAND	
CASH IN HAND	, (581,229)

CHARTERED ACCOUNTANTS



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By Rent (accrued) (realised) By Interest (accrued) / (realised) By Dividend By Donations in cash or kind By Grants By Income from other sources Other Income Exam Fees Received Tutuion Fees Received By Transfer from Reserve By Deficit carried over to Balance Sheet Total Rs. EXPENDITURE To Expenses On Properties (As per Annexure "F")	44,835 7,213,500 7,373,351
By Dividend By Donations in cash or kind By Grants By Income from other sources Other Income Exam Fees Received Tutuion Fees Received By Transfer from Reserve By Deficit carried over to Balance Sheet Total Rs. EXPENDITURE	44,835 7,213,500
By Donations in cash or kind By Grants By Income from other sources Other Income Exam Fees Received Tutuion Fees Received By Transfer from Reserve By Deficit carried over to Balance Sheet Total Rs. EXPENDITURE	7,213,500
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By Transfer from Reserve By Deficit carried over to Balance Sheet Total Rs. EXPENDITURE	
By Deficit carried over to Balance Sheet Total Rs. EXPENDITURE	7,373,351
Total Rs. EXPENDITURE	7,373,351
EXPENDITURE	7,373,351
To Expenses On Properties (As per Annexure "F")	Rs.
To Salaries & Bonus	
Insurance of Car	
Depreciation ( by way of provisions or adjustments)	
Other expenses	2 202
To Establishment Expenses (As per Annexure "G")	3,202
To Travelling & Conveyance	
To Remuneration (in the case of a math) to the head of the math, including his household expenditure, if an	
the main, including his household experientate, it an	5
To Legal Expenses	10,300
To Audit Fees	7,000
To Contribution and Fees	
To Amount written Off :	
To Professional Fees	
To Depreciation	237,161
To Amounts transferred to Reserve	
To Expenditure on objects of the trust :	
(a) Religious	
(b) Educational (As per Annexure "H")	6.871,979
(c) Medical Relief	
(d) Relief of poverty (e) Other charitable objects	
To Surplus carried over to Balance Sheet	243,705
Total Rs.	7,373,351
Total Rs.	
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RATIONALIA PRINCIPAL AMPO INSTITUTE OF MANAGEMENT RAJUR BAHULA, NASHIK-422 010.

SCHEDULE VIII [Vide Rule 17 (1)] Name of the Public Trust : AMRO COLLEGE OF HOTEL N Balance Sheet As At : 31/03/2020	MANAGEMEN
FUNDS & LIABILITIES	AIM
Trusts Funds or Corpus:- Balance as per last Balance Sheet Adjustment during the year (give details)	10,72
Loans (Secured or Unsecured):- From trustees ( Rajan soni ) From trustees ( Rohan soni ) From trustees (S R soni )	300.00 101,41 123,81
LIABILITIES:- For Provisions For sundry credit balances	525,23 3,816,450
Income and Expenditure Account:- Balance as per last Balance Sheet Add :Surplus as per Income and Expenditure Account Less : Income tax Paid Less : Deficit as per Income and Expenditure Account	416,090 529,600 945,696
Total Rs.	5,298,101
PROPERTY & ASSETS	Rs.
Immovable Properties :-(at cost) Balance as per last Balance Sheet Additions during the year Deprecition up to date	1,114,821 383,152 357,695 1,140,278
Investments:- Note: The market value of the above investment is same Silver Coin	2,348,296 3,000
Loans & Advances : (As Per Annexure "C") Other Loans Tds Receivable	441,873 10,925
Income Outstandings:-	1
Cash and Bank Balances :- (As Per Annexure "D")	1,946,582
SUNDRY DEBTORS (As Per Annexure "E")	
CASH IN HAND	4,000
Interunit Contra	(596,853)
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INCOME	AIM
By Rent (accrued) (realised)	
By Interest (accrued) / (realised)	240,72
By Dividend	
By Donations in cash or kind By Grants	
By Income from other sources	
Exam Fees Received	123,320
Tutuion Fees Received	7.617.250
Exam REM Received A/c	238,97
By Transfer from Reserve	
By Deficit carried over to Balance Sheet	
Total Rs.	8,220,263
EXPENDITURE	D
LINE LINE CALL	Rs.
To Expenses On Properties	11,900
To Salaries & Bonus	
Insurance of Car	
Depreciation ( by way of provisions or adjustments)	
Other expenses To Establishment Expenses (As per Annexure "D")	6255,78,5 (965), (1)
	767,630
To Travelling & Conveyance	
To Remuneration (in the case of a math) to the head of the math, including his household expenditure, if any	
To Legal Expenses	
To Audit Fees	8,400
To Contribution and Fees	
To Amount written Off:	
To Professional Fees	
To Depreciation	357,695
To Amounts transferred to Reserve	001,075
To Expenditure on objects of the trust : (a) Religious	
(b) Educational (As per Annexure "E")	•
(c) Medical Relief	6,545,032
(d) Relief of poverty	
(e) Other charitable objects	
To Surplus carried over to Balance Sheet	529,606
Total Rs.	8,220,263
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0 PRINCIPAL AMRO INSTITUTE OF MANAGEMENT RAJUR BAHULA, NASHIK-422 010.

FUNDS & LIABILITIES	AIM
Trusts Funds or Corpus:-	
Balance as per last Balance Sheet	10,720
Adjustment during the year (give details)	
Loans (Secured or Unsecured):-	
From trustees ( Rajan soni )	300.000
From trustees ( Rohan soni ) From trustees (S R soni )	101,416
From trustees (S K som )	525.235
LIABILITIES:-	
For Provisions	6,971,443
For sundry credit balances	
Income and Expenditure Account:-	015 606
Balance as per last Balance Sheet Add :Surplus as per Income and Expenditure Account	945,696 314,891
Less : Income tax Paid	514,621
Less : Deficit as per Income and Expenditure Account	-
	1,260,587
Total Rs.	8,767,985
PROPERTY & ASSETS	Rs.
Immovable Properties :-(at cost)	
Balance as per last Balance Sheet	1,140,278
Additions during the year	255,685
Deprecition up to date	322,586
	1,073,377
Investments:-	2,481,685
Note: The market value of the above investment is same	
Silver Coin	3,000
Loans & Advances : (As Per Annexure "C")	
Other Loans	730,923
Tds Receivable	10,925
Income Outstandings:-	
Cash and Bank Balances :- (As Per Annexure "D")	3,373,799
SUNDRY DEBTORS (As Per Annexure "E")	
CASH IN HAND	51,200
Interunit Contra	1,043,076
Total Rs.	8,767,985
TOTAL NS.	ies)

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INCOME	AIM
By Rent (accrued) (realised)	
By Interest (accrued) / (realised)	207.793
By Dividend	
By Donations in cash or kind By Grants	
By Income from other sources	
Exam Fees Received	73,612
Tutuion Fees Received	7.350,375
Exam REM Received A/c	19.771
By Transfer from Reserve	
By Deficit carried over to Balance Sheet	
Total Rs.	7.651,551
EXPENDITURE	<b>D</b> .
LATENDITORE	Rs.
To Expenses On Properties	2
To Salaries & Bonus	
Insurance of Car	
Depreciation ( by way of provisions or adjustments)	
Other expenses To Establishment Expenses (As per Annexure "D")	
To Establishment Expenses (As per Annexure "D")	1,001,208
To Travelling & Conveyance	
To Remuneration (in the case of a math) to the head of the math, including his household expenditure, if any	
To Legal Expenses	19,025
To Audit Fees	8,400
To Contribution and Fees	
To Amount written Off:	
To Professional Fees	
To Depreciation	322,586
To Amounts transferred to Reserve To Expenditure on objects of the trust :	
(a) Religious	
(b) Educational (As per Annexure "E")	5,985,441
(c) Medical Relief	
(d) Relief of poverty	
(c) Other charitable objects To Surplus carried over to Balance Sheet	
To surplus carried over to matance sheet	314,891
Total Rs.	7,651,551
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100 (19)	
CHARTERED ACCOUNTANTS	00
ACCOUNTANTS	1

PRINCIPAL AMRO INSTITUTE OF MANAGEMEN RAJUR BAHULA. NASHIK-422 010

FUNDS & LIABILITIES	AIM
Trusts Funds or Corpus:-	
Balance as per last Balance Sheet	
Adjustment during the year (give details)	10,72
Loans (Secured or Unsecured):-	
From trustees ( Raian soni )	
From trustees (Rohan soni)	81,210
From trustees (S R soni )	423,819
LIABILITIES:-	505,035
For Provisions	
For Provisions / Deposits (As Per Annexure "A")	884,634 3,120,704
	5,120,704
Income and Expenditure Account:- Balance as per last Balance Sheet	
Add :Surplus as per Income and Expenditure Account	1,260,587
Less : Income tax Paid	508,662
Less : Deficit as per Income and Expenditure Account	-
	1.769,249
Total Rs.	6,290,342
PROPERTY & ASSETS	Rs.
Immovable Properties :-(at cost)	
Balance as per last Balance Sheet	
Additions during the year	1.073,377
Deprecition up to date	245,508
-	827.869
Investments:-	
Note: The market value of the above investment is same	3,163,612
Silver Coin	3,000
oppe & Advances (A. D.	5,000
Loans & Advances : (As Per Annexure "C") Other Loans	
Tds Receivable	424,427
naoma Outstan l'	•
ncome Outstandings:-	-
Cash and Bank Balances :- (As Per Annexure "D")	2,276,123
UNDRY DEBTORS (As Per Annexure "E")	
ASII IN HAND	2 000
sterunit Contra	2,000
act and Contra	(406,690)
Total Rs.	6,290,341

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PRINCIPAL AMRO INSTITUTE OF MANAGEMENT RAJUR BAHULA, NASHIK-422 010.

INCOME	AIM
By Rent (accrued) (realised) By Interest (accrued) / (realised) By Dividend	233,48
By Donations in cash or kind By Grants By Income from other sources Exam Fees Received Tutuion Fees Received Exam REM Received A/c By Transfer from Reserve By Deficit carried over to Balance Sheet	5,620,075
Total Rs.	5,853,560
ENDEND (TUDE	
ENPENDITURE	Rs.
To Expenses On Properties	23,460
To Salaries & Bonus	
Insurance of Car	
Depreciation ( by way of provisions or adjustments)	
Other expenses To Establishment Expenses (As per Annexure "D")	600.293
	000,293
To Travelling & Conveyance	
To Remuneration (in the case of a math) to the head of the math, including his household expenditure, if any	
To Legal Expenses	
To Audit Fees	15,080
To Contribution and Fees	
To Amount written Off:	
To Professional Fees	
To Depreciation	245,508
To Amounts transferred to Reserve To Expenditure on objects of the trust :	
(a) Religious	
(b) Educational (As per Annexure "E")	4,460,557
(c) Medical Relief	
(d) Relief of poverty	
(e) Other charitable objects To Surplus carried over to Balance Sheet	:00 (()
to Surplus carried over to Balance Sheet	508,662
Total Rs.	5,853,560
CHARTERED ACCOUNTANTS	

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