



Amro Institute of Management

"Surajkund", Gat No 64/3, Mumbai-Nashik Highway, Rajur Bahula, Nashik-422010
+91-9225142826 / 27

Recognized By Director Of Technical Education, Affiliated to Savitribai Phule Pune University, Institute Code-1082
Amro College of Hotel Management | A Unit Of Suraj Educational Society | A Linguistic Minority College



NAAC 2022/ Metrics Level Deviations/Cr5-4

Date:- 15/09/2023

Criteria 5.1.4:	<p>The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases</p> <ol style="list-style-type: none">1. Implementation of guidelines of statutory/regulatory bodies2. Organization wide awareness and undertakings on policies with zero tolerance3. Mechanisms for submission of online/offline students' grievances4. Timely redressal of the grievances through appropriate committees
Findings of DVV	<p>For claim, Kindly submit relevant supporting documents relevant to</p> <ol style="list-style-type: none">1. Implementation of guidelines of statutory/regulatory bodies2. Organization wide awareness and undertakings on policies with zero tolerance3. Mechanisms for submission of online/offline students' grievances4. Timely redressal of the grievances through appropriate committees <p>Note: Report of grievances from the concerned committee. 2. The mechanism of redressal should be available as document and should be hosted in the HEI's Website. The link of the same shall be provided to validate the same PI note: Statutory regulations/norms of UGC/SRA to be provided"</p>
Response/ Clarification	<ol style="list-style-type: none">1) Office Order/ Proof of constitution and Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee. (Appendix-I)2) Mechanisms for submission of online/offline students' grievances is attached. (Appendix-II)




Principal
PRINCIPAL
AMRO INSTITUTE OF MANAGEMENT
RAJUR BAHULA, NASHIK-422 010.

Appendix-I



Amro Institute of Management

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Date-01/07/2021

Office Order

As per requirement, Amro Institute of Management has constituted the **Internal Complaint/ Women's Grievance Redressal/ Women Development Committee.**

Sr. No.	Name	Designation	Status
1.	Mrs. Sunanda Soni	Director	Chairman, Ex-officio
2.	Mr. Devash Desai	Teaching Representative	Member
3.	Mr. Abhishek Rasal	Teaching Representative	Member
4.	Ms. Manisha Ashtikar	Non-Teaching Representative	Member
5.	Ms. Bhavika Malaviya	Non-Teaching Representative	Member
6.	Mrs. Ashwini Deshpande	NGO Representative	Member

All concerned are requested to take note of above and approach the chairman / any of member(s) of the committee about the grievance, if any, in writing.



Rohandwaj
Principal
PRINCIPAL
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RAJUR BAHULA, NASHIK-422 010.



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Date:-14/07/2021

Notice

The meeting of Women's Grievance Cell is scheduled on Thursday, 15/07/2021, at 04.00 PM in Principal Office.

Agenda of the meeting:

5. Confirmation of Minutes of last meeting held on 16/07/2020.
6. Discussion regarding grievances (if any).
7. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.



Rohini
PRINCIPAL

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Minutes of Meeting

Agenda 1. Confirmation of Minutes of last meeting held on 16/07/2020.

Resolution:

Minutes of last meeting held on 16/07/2020 are read and unanimously approved.

Agenda 2. Discussion regarding grievances (if any).

Resolution:

Committee was happy and proud to state that, no any grivance case is reported in campus which states that, Institute campus is safe for girls students and ladies faculty memebres.

Agenda 3. Issue with the permission of the Chair.

Resolution:

As there were no issues to discuss, meeting concluded with vote of thanks to all present.



Potluraju
PRINCIPAL

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Date - 15/07/2021

Attendance

1.	Mrs. Sunanda Soni	<i>Sunanda</i>
2.	Mr. Devansh Desai	<i>Devansh</i>
3.	Mr. Abhishek Rasal	<i>Abhishek</i>
4.	Ms. Manisha Ashtikar	<i>Manisha</i>
5.	Ms. Bhavika Malaviya	<i>Bhavika</i>
6.	Ms. Ashwini Deshpande	<i>Ashwini</i>



Rohani
PRINCIPAL

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Action Taken Report of Meeting held on Thursday 15/07/2021

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
NIL		



Rohausi
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Date-01/07/2022

Office Order

As per requirement, Amro Institute of Management has constituted the **Internal Complaint/ Women's Grievance Redressal/ Women Development Committee.**

Sr. No.	Name	Designation	Status
1.	Mrs. Sunanda Soni	Director	Chairman, Ex-officio
2.	Mr. Devash Desai	Teaching Representative	Member
3.	Mr. Abhishek Rasal	Teaching Representative	Member
4.	Ms. Manisha Ashtikar	Non-Teaching Representative	Member
5.	Ms. Bhavika Malaviya	Non-Teaching Representative	Member
6.	Mrs. Ashwini Deshpande	NGO Representative	Member

All concerned are requested to take note of above and approach the chairman / any of member(s) of the committee about the grievance, if any, in writing.



Rohit Desai
Principal

PRINCIPAL
AMRO INSTITUTE OF MANAGEMENT
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Date:-13/07/2022

Notice

The meeting of Women's Grievance Cell is scheduled on Thursday, 14/07/2022, at 04.00 PM in Principal Office.

Agenda of the meeting:

8. Confirmation of Minutes of last meeting held on 15/07/2021.
9. Discussion regarding grievances (if any).
10. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.



Pethankar
PRINCIPAL

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Minutes of Meeting

Agenda 1. Confirmation of Minutes of last meeting held on 15/07/2021.

Resolution:

Minutes of last meeting held on 15/07/2021 are read and unanimously approved.

Agenda 2. Discussion regarding grievances (if any).

Resolution:

Committee was happy and proud to state that, no any grivance case is reported in campus which states that, Institute campus is safe for girls students and ladies faculty memebrrs.

Agenda 3. Issue with the permission of the Chair.

Resolution:

As there were no issues to discuss, meeting concluded with vote of thanks to all present.



Rohandhi
PRINCIPAL

PRINCIPAL.
AMRO INSTITUTE OF MANAGEMENT
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Date - 14/07/2022

Attendance

1.	Mrs. Sunanda Soni	
2.	Mr. Devansh Desai	
3.	Mr. Abhishek Rasal	
4.	Ms. Manisha Ashtikar	
5.	Ms. Bhavika Malaviya	
6.	Ms. Ashwini Deshpande	



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Action Taken Report of Meeting held on Thursday 14/07/2022

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
NIL		



Rohanku
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Date: 02/07/2021

Notice

As per the New Delhi and Maharashtra Prohibition of Ragging Act, 1999, the following **Anti Ragging Committee** is constituted for the Academic Year 2021-22 to prohibit, prevent and eliminate the scourge of ragging in the campus.

Sr. No.	Name	Designation	Status
1.	Dr. Rohan Soni	Principal	Chairman, Ex-officio
2.	Ms. Yogesh Joshi	Teaching 1	Member
3.	Mr. Shivdas Kale	Teaching 2	Member
4.	Ms. Manisha Ashtikar	Non-Teaching 1	Member
5.	Ms. Bhavika Malaviya	Non-Teaching 2	Member
6.	Mrs. Ashwini Deshpande	NGO Member	Member, Ex-officio
7.	Police Inspector	Vadivarhe Police Station	Member, Ex-officio

The duties of the Anti-Ragging/ High Level Standing Committee are as follows:

1. To ensure compliance with the provision of Regulations as per the provisions of Maharashtra Prohibition of Ragging Act, 1999.
2. To monitor and oversee the performance of the Anti-Ragging squad in prevention of ragging in the institution.
3. Committee will ensure that Anti-Ragging affidavits are taken as per guidelines.

All students and staff members are hereby informed to note the same and act accordingly.



Rohanki
Principal
PRINCIPAL
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Date:-12/07/2021

Notice

The meeting of Anti Ragging Committee is scheduled 13/07/2021, at 04.00 PM in Principal Cabin.

Agenda of the meeting:

6. Introduction of committee.
7. Discussion regarding Prohibition of Ragging in the campus.

You are requested to make it convenient to attend the meeting.



Rohandui
PRINCIPAL

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AMRO INSTITUTE OF MANAGEMENT
RAJUR BAHULA, NASHIK-422 010.



Minutes of Meeting

Agenda 1. Introduction of committee.

Resolution:

All members given their self introduction. Dr. Rohan Soni given overview about roles and responsibilities of the committee.

Agenda. 2. Discussion regarding Prohibition of Ragging.

Resolution:

Committee discussed regarding various aspects of ragging and its prohibition in campus or outside the campus. It has been brought to the notice of committee that if any case/problem found/reported to member of committee, it should be brought to the notice of undersigned immediately without any delay.

All are requested to take note of the same and advised to come with suggestions in next meeting.



Rohandevi
PRINCIPAL

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Action Taken Report of Meeting held on 13/07/2021

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
NIL		



Rohandui
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Date:-13/07/2021

Attendance

Sr. No.	Name	Designation	Sign
1.	Dr. Rohan Soni	Principal	
2.	Mr. Yogesh Joshi	Teaching 1	
3.	Mr. Shivdas Kale	Teaching 2	
4.	Ms. Manisha Ashtikar	Non-Teaching 1	
5.	Ms. Bhavika Malaviya	Non-Teaching 2	
6.	Mrs. Ashwini Deshpande	NGO Member	
7.	Police Inspector	Vadivarhe Police Station	



PRINCIPAL

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AMRO INSTITUTE OF MANAGEMENT
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Date: 02/07/2022

Notice

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1.	Dr. Rohan Soni	Principal	Chairman, Ex-officio
2.	Ms. Yogesh Joshi	Teaching 1	Member
3.	Mr. Shivdas Kale	Teaching 2	Member
4.	Ms. Manisha Ashtikar	Non-Teaching 1	Member
5.	Ms. Bhavika Malaviya	Non-Teaching 2	Member
6.	Mrs. Ashwini Deshpande	NGO Member	Member, Ex-officio
7.	Police Inspector	Vadivarhe Police Station	Member, Ex-officio

The duties of the Anti-Ragging/ High Level Standing Committee are as follows:

1. To ensure compliance with the provision of Regulations as per the provisions of Maharashtra Prohibition of Ragging Act, 1999.
2. To monitor and oversee the performance of the Anti-Ragging squad in prevention of ragging in the institution.
3. Committee will ensure that Anti-Ragging affidavits are taken as per guidelines.

All students and staff members are hereby informed to note the same and act accordingly.



Ashwini
Principal

PRINCIPAL,
AMRO INSTITUTE OF MANAGEMENT
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Date:-11/07/2022

Notice

The meeting of Anti Ragging Committee is scheduled 12/07/2022, at 04.00 PM in Principal Cabin.

Agenda of the meeting:

8. Introduction of committee.
9. Discussion regarding Prohibition of Ragging in the campus.

You are requested to make it convenient to attend the meeting.



Rohit
PRINCIPAL

PRINCIPAL
AMRO INSTITUTE OF MANAGEMENT
RAJUR BAHULA, NASHIK-422 010.



Minutes of Meeting

Agenda 1. Introduction of committee.

Resolution:

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Agenda. 2. Discussion regarding Prohibition of Ragging.

Resolution:

Committee discussed regarding various aspects of ragging and its prohibition in campus or outside the campus. It has been brought to the notice of committee that if any case/problem found/reported to member of committee, it should be brought to the notice of undersigned immediately without any delay.

All are requested to take note of the same and advised to come with suggestions in next meeting.



Rohan Soni
PRINCIPAL

PRINCIPAL
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Action Taken Report of Meeting held on 12/07/2022

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
NIL		



Rohanku
PRINCIPAL

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Date:-12/07/2022

Attendance

Sr. No.	Name	Designation	Sign
1.	Dr. Rohan Soni	Principal	
2.	Mr. Yogesh Joshi	Teaching 1	
3.	Mr. Shivdas Kale	Teaching 2	
4.	Ms. Manisha Ashtikar	Non-Teaching 1	
5.	Ms. Bhavika Malaviya	Non-Teaching 2	
6.	Mrs. Ashwini Deshpande	NGO Member	
7.	Police Inspector	Vadivarhe Police Station	



PRINCIPAL

PRINCIPAL
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Appendix-II



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Date:- 12/09/2023

Mechanism for Submission of Online and Offline Grievances

Type of Grievance	Mechanism
Online	Student can submit the grievance on college website in contact us form.
Offline	Student can approach the committee members and submit the grievance.




Principal
PRINCIPAL
AMRO INSTITUTE OF MANAGEMENT
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