

"Surajkund", Gat No 64/3, Mumbai-Nashik Highway, Rajur Bahula, Nashik-422010 +91-9225142826 / 27



Recognized By Director Of Technical Education, Affiliated to Savitribai Phule Pune University, Institute Code-1082

Amro College of Hotel Management | A Unit Of Suraj Educational Society | A Linguistic Minority College

NAAC 2022/ Metrics Level Deviations/Cr5-4

Date:- 15/09/2023

Criteria 5.1.4:	The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases	
	 Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance 	
	 3. Mechanisms for submission of online/offline students' grievances 4. Timely redressal of the grievances through appropriate 	
Findings of DVV	committees For claim, Kindly submit relevant supporting documents relevant to	
	1. Implementation of guidelines of statutory/regulatory bodies 2. Organization wide awareness and undertakings on policies with zero tolerance 3. Mechanisms for submission of online/offline students' grievances 4. Timely redressal of the grievances through appropriate committees Note: Report of grievances from the concerned committee. 2. The mechanism of redressal should be available as document and should be hosted in the HEI's Website. The link of the same shall be provided to validate the same Pl note: Statutory regulations/norms of UGC/SRA to be provided"	
Response/ Clarification	1) Office Order/ Proof of constitution and Minutes of the meeting of student redressal committee, prevention of sexual harassmer committee and Anti Ragging committee. (Appendix-I) 2) Mechanisms for submission of online/offline students grievances is attached. (Appendix-II)	



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Appendix-I



"Surajkund", Gat No 64/3, Mumbai-Nashik Highway, Rajur Bahula, Nashik-422010 +91-9225142826 / 27 Recognized By Director Of Technical Education, Affiliated to Savitribai Phule Pune University, Institute Code-1082

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Date-01/07/2021

Office Order

As per requirement, Amro Institute of Management has constituted the Internal Complaint/ Women's Grievance Redressal/ Women Development Committee.

Sr. No.	Name	Designation	Status
1.	Mrs. Sunanda Soni	Director	Chairman, Ex- officio
2.	Mr. Devash Desai	Teaching Representative	Member
3.	Mr. Abhishek Rasal	Teaching Representative	Member
4.	Ms. Manisha Ashtikar	Non-Teaching Representative	Member
5.	Ms. Bhavika Malaviya	Non-Teaching Representative	Member
6.	Mrs. Ashwini Deshpande	NGO Representative	Member

All concerned are requested to take note of above and approach the chairman / any of member(s) of the committee about the grievance, if any, in writing.



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Date:-14/07/2021

Notice

The meeting of Women's Grievance Cell is scheduled on Thursday, 15/07/2021, at 04.00 PM in Principal Office.

Agenda of the meeting:

- 5. Confirmation of Minutes of last meeting held on 16/07/2020.
- 6. Discussion regarding grievances (if any).
- 7. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.

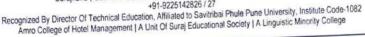
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Minutes of Meeting

Agenda 1. Confirmation of Minutes of last meeting held on 16/07/2020.

Resolution:

Minutes of last meeting held on 16/07/2020 are read and unanimously approved.

Agenda. 2. Discussion regarding grievances (if any).

Resolution:

Committee was happy and proud to state that, no any grivance case is reported in campus which states that, Institute campus is safe for girls students and ladies faculty memebrs.

Agenda 3. Issue with the permission of the Chair.

Resolution:

As there were no issues to discuss, meeting concluded with vote of thanks to all present.

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Date - 15/07 2021

Attendance

1.	Mrs. Sunanda Soni	Suranda
2.	Mr. Devansh Desai	0-
3.	Mr. Abhishek Rasal	B D
4.	Ms. Manisha Ashtikar	MOASHY
5.	Ms. Bhavika Malaviya	Phasi Brooker hye
6.	Ms. Ashwini Desphpande	John.



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Action Taken Report of Meeting held on Thursday 15/07/2021

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
	NIL	



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Date-01/07/2022

Office Order

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	Nome	Designation	Status
Sr. No.	Name		Chairman, Ex-
1.	Mrs. Sunanda Soni	Director	officio
		Teaching Representative	Member
2.	Mr. Devash Desai		Member
3.	Mr. Abhishek Rasal	Teaching Representative	Memoer
٥.		Non-Teaching Representative	Member
4.	Ms. Manisha Ashtikar		Member
5.	Ms. Bhavika Malaviya	Non-Teaching Representative	
٥.		NGO Representative	Member
6.	Mrs. Ashwini Deshpande	NGO Representative	

All concerned are requested to take note of above and approach the chairman / any of member(s) of the committee about the grievance, if any, in writing.

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Date:-13/07/2022

Notice

The meeting of Women's Grievance Cell is scheduled on Thursday, 14/07/2022, at 04.00 PM in Principal Office.

Agenda of the meeting:

- 8. Confirmation of Minutes of last meeting held on 15/07/2021.
- 9. Discussion regarding grievances (if any).
- 10. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.



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Minutes of Meeting

Agenda 1. Confirmation of Minutes of last meeting held on 15/07/2021.

Resolution:

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Agenda. 2. Discussion regarding grievances (if any).

Resolution:

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Agenda 3. Issue with the permission of the Chair.

Resolution:

As there were no issues to discuss, meeting concluded with vote of thanks to all present.

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AMBO INSTITUTE OF MANAGEMENT RAJUR BABULA, NASHIK-422 010.







Date - 14/07/2022

Attendance

1.	Mrs. Sunanda Soni	Suranda
2.	Mr. Devansh Desai	0-
3.	Mr. Abhishek Rasal	682
4.	Ms. Manisha Ashtikar	MASM4112
5.	Ms. Bhavika Malaviya	great & the large
6.	Ms. Ashwini Desphpande	Jehn.



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Action Taken Report of Meeting held on Thursday 14/07/2022

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
	NIL	



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Date: 02/07/2021

Notice

As per the New Delhi and Maharashtra Prohibition of Ragging Act, 1999, the following **Anti Ragging Committee** is constituted for the Academic Year 2021-22 to prohibit, prevent and eliminate the scourge of ragging in the campus.

Sr. No.	Name	Designation	Status
1.	Dr. Rohan Soni	Principal	Chairman, Ex- officio
2.	Ms. Yogesh Joshi	Teaching 1	Member
3.	Mr. Shivdas Kale	Teaching 2	Member
4.	Ms. Manisha Ashtikar	Non-Teaching 1	Member
5.	Ms. Bhavika Malaviya	Non-Teaching 2	Member
6.	Mrs. Ashwini Deshpande	NGO Member	Member, Ex-officio
7.	Police Inspector	Vadivarhe Police Station	Member, Ex-officio

The duties of the Anti-Ragging/ High Level Standing Committee are as follows:

- To ensure compliance with the provision of Regulations as per the provisions of Maharashtra Prohibition of Ragging Act, 1999.
- To monitor and oversee the performance of the Anti-Ragging squad in prevention of ragging in the institution.
- 3. Committee will ensure that Anti-Ragging affidavits are taken as per guidelines.

All students and staff members are hereby informed to note the same and act accordingly.



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Date:-12/07/2021

Notice

The meeting of Anti Ragging Committee is scheduled 13/07/2021, at 04.00 PM in Principal Cabin.

Agenda of the meeting:

- 6. Introduction of committee.
- 7. Discussion regarding Prohibition of Ragging in the campus.

You are requested to make it convenient to attend the meeting.



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Minutes of Meeting

Agenda 1. Introduction of committee.

Resolution:

All members given their self introduction. Dr. Rohan Soni given overview about roles and responsibilities of the committee.

Agenda. 2. Discussion regarding Prohibition of Ragging.

Resolution:

Committee discusssed regarding various aspects of ragging and its prohibition in campus or outside the campus. It has been brought to the notice of committee that if any case/problem found/reported to member of committee, it should be brought to the notice of undersigned immediately without any delay.

All are requested to take note of the same and advised to come with suggestions in next meeting.



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Action Taken Report of Meeting held on 13/07/2021

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
	NIL	



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Date:-13/07/2021

Attendance

Sr. No.	Name	Designation	Sign
1.	Dr. Rohan Soni	Principal	NA.
2.	Mr. Yogesh Joshi	Teaching 1	Josh
3.	Mr. Shivdas Kale	Teaching 2	ana.
4.	Ms. Manisha Ashtikar	Non-Teaching 1	MSAshifleas
5.	Ms. Bhavika Malaviya	Non-Teaching 2	Bracika Holanya
6.	Mrs. Ashwini Deshpande	NGO Member	gracitio getteruga
7.	Police Inspector	Vadivarhe Police Station	



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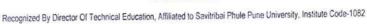
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Date: 02/07/2022

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1.	Dr. Rohan Soni	Principal	Chairman, Ex- officio
2.	Ms. Yogesh Joshi	Teaching 1	Member
3.	Mr. Shivdas Kale	Teaching 2	Member
4.	Ms. Manisha Ashtikar	Non-Teaching 1	Member
5.	Ms. Bhavika Malaviya	Non-Teaching 2	Member
6.	Mrs. Ashwini Deshpande	NGO Member	Member, Ex-officio
7.	Police Inspector	Vadivarhe Police Station	Member, Ex-officio

The duties of the Anti-Ragging/ High Level Standing Committee are as follows:

- To ensure compliance with the provision of Regulations as per the provisions of Maharashtra Prohibition of Ragging Act, 1999.
- 2. To monitor and oversee the performance of the Anti-Ragging squad in prevention of ragging in the institution.
- 3. Committee will ensure that Anti-Ragging affidavits are taken as per guidelines.

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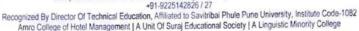
Principal

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Date:-11/07/2022

Notice

The meeting of Anti Ragging Committee is scheduled 12/07/2022, at 04.00 PM in Principal Cabin.

Agenda of the meeting:

- 8 Introduction of committee.
- 9. Discussion regarding Prohibition of Ragging in the campus.

You are requested to make it convenient to attend the meeting.

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Minutes of Meeting

Agenda 1. Introduction of committee.

Resolution:

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Agenda. 2. Discussion regarding Prohibition of Ragging.

Resolution:

Committee discusssed regarding various aspects of ragging and its prohibition in campus or outside the campus. It has been brought to the notice of committee that if any case/ problem found/reported to member of committee, it should be brought to the notice of undersigned immediately without any delay.

All are requested to take note of the same and advised to come with suggestions in next meeting.



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Action Taken Report of Meeting held on 12/07/2022

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
	NIL	



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Date:-12/07/2022

Attendance

Sr. No.	Name	Designation	Sign
1.	Dr. Rohan Soni	Principal	A
2.	Mr. Yogesh Joshi	Teaching 1	John
3.	Mr. Shivdas Kale	Teaching 2	QAMS.
4.	Ms. Manisha Ashtikar	Non-Teaching 1	MS Ashtical
5.	Ms. Bhavika Malaviya	Non-Teaching 2	Phonit popularya
6.	Mrs. Ashwini Deshpande	NGO Member	Lehr
7.	Police Inspector	Vadivarhe Police Station	



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Appendix-II





"Surajkund", Gat No 64/3, Mumbai-Nashik Highway, Rajur Bahula, Nashik-422010 +91-9225142826 / 27 Recognized By Director Of Technical Education, Affiliated to Savitribai Phule Pune University, Institute Code-1082 Amro College of Hotel Management | A Unit Of Suraj Educational Society | A Linguistic Minority College

Date: 12/09/2023

Mechanism for Submission of Online and Offline Grievances

Type of Grievance	Mechanism	
Online	Student can submit the grievance on college	
	website in contact us form.	
Offline	Student can approach the committee	
	members and submit the grievance.	



